



# TRAFFORD CONVENT SCHOOL

Goshikuwan (Khatima) Distt- U.S.Nagar (Uttarakhand)

Contact - +918650166870,

Gmail [traffordconventschool@gmail.com](mailto:traffordconventschool@gmail.com)

Ref.....

Date- 2025-25.....

## Grievance Redressal

The (TRAFFORD CONVENT SCHOOL) has their own Grievance Redressal System in an informal manner i.e. through direct supervision of the principal school. In formal sense along with the provision of suggestion boxes. The function of the Grievance Committee is to look into the complaints lodged by any student, and judge its merit. The Grievance Committee is also empowered to look into matters of harassment. Anyone with a genuine grievance may approach the School Principal or address his/her grievances to the students'. In case the person is unwilling to appear in self, grievances may be dropped in writing at the letterbox / suggestion box of the Grievance Cell placed at the principal office in the school.

### Objective: -

The objective of the Grievance Committee is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute. A Grievance Committee has been constituted for the Redressal of the problems reported by the students of the school with the following objectives:

- » Upholding the dignity of the school by ensuring strife free atmosphere in the school through promoting cordial Student-Student relationship and Student-teacher relationship etc.
- » Encouraging the Students to express their grievances / problems freely and frankly, without any fear of being victimized.
- » Suggestion / complaint Box is installed in front of the Administrative Block and Academic Block in which the students, who want to remain anonymous, put in writing their grievances and their suggestions for improving the Academics / Administration in the school.
- » Advising Students of the school to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- » Advising All the Students to refrain from inciting Students against other Students, teachers and school administration.
- » Advising all staffs to be affectionate to the students and not behave in a vindictive manner towards any of them for any reason.
- » Ragging in any form is strictly prohibited in and outside the institution. Any violation of disciplinary rules and ragging are urgently brought to the notice of the School Principal.

PRINCIPAL

Trafford Convent School  
Goshikuwan (U.S.Nagar)